

Multiuser Installation

This procedure applies to the installations where multiple users share data on a server. Multiuser installation consists of two tasks: server installation and workstation installation. The GlassMate CD is used to install the application on the server. An installation folder on the server is used to install GlassMate on the workstations.

To install GlassMate multiuser server:

1. Close any unnecessary applications.
2. Insert the **GlassMate CD** into the CD-ROM drive. If the installation program does not start automatically, do one of the following:
 - On the task bar, click the **Start** button, and click **Run**. In the text box, type: **X:\setup.exe**, where X is the drive name of your CD-ROM drive.
 - On your desktop, double-click **My Computer**, then double-click the CD-ROM drive that contains the **GM_550 Cd**.
3. From the Welcome dialog box, click **Next**.
4. Read the Software License Agreement. Click **Yes**.
5. Select **Multiuser Windows Server**.
6. A dialog box appears prompting you to call Customer Service at **(800) 551-4012**, (**option1**) to obtain a multiuser authorization code. Enter this code in the text field, and click **Next**.
7. Confirm the location of your GLassMate installation, accepting the default location if possible. Click **Next**.
8. If you do not plan to use the server as a workstation, clear the **GlassMate Program** check box. Overall system performance may be improved if the application is not installed on the server. Then, click **Next**.
9. When prompted to select the **Database Server Instance**, do one of the following:
 - It is recommended that you select the **Existing SQL Server Instance**

To install GlassMate on a client workstation:

1. From the workstation where you want to install GlassMate, navigate to the location noted in step 13 of the previous procedure. Then, run **Setup.exe**.
2. From the Welcome dialog box, click **Next**.
3. Confirm the location of your GLassMate installation, accepting the default location if possible. Click **Next**.
4. Optional: If you want to be able to take this workstation off the network and continue to use GlassMate, select the check box for **Remote Workstation Capability**.
 - Note: This feature requires approximately 300 MB of additional disk space over the standard workstation installation and is recommended primarily for laptop or notebook computers.
5. Verify the current settings. Click **Next**. This process may take several minutes.
- 6.
7. Click **Finish**. Repeat this procedure for each workstation. Then continue with the following instructions to activate GlassMate.

To activate GlassMate:

Note: This procedure needs to be completed on one workstation only. The activation is automatically applied to the entire multiuser installations. After activation is complete, all workstations will become available.

1. On your desktop, double-click the **GlassMate icon**.
2. Call **(800) 551-4012**, and select the

- option, which is named GM4 (or GM5) by default. (To change the name of the server instance, enter a different name in the **Server Name** field.) Then, click **Next**.
10. Set the starting sequence number for invoices and quotes in the appropriate fields. Click **Next**.
 - o Note: If you are using an existing SQL instance, the numbering sequence will continue from that database.
 11. Verify the current settings. Click **Next**. This process may take several minutes.
 - 12.
 13. When prompted, click **Yes** to view the ReadMe file.
 14. When the Setup Complete dialog box appears, note the location of the workstation setup file on the line below. (You need to know this file location to install GlassMate on your workstations.)
 15. if prompted, restart your computer.
 16. Click **Finish** to complete the setup process. Follow the next procedure to install GlassMate on your workstations.
3. The Customer Service Representative will provide an activation key. Enter this code in the **Activation Key** field.
 4. Click **Apply**.
 5. Verify that the installation options indicated are correct. Click **Done**.
 6. GlassMate is now installed and activated.
 7. Set the starting sequence number for invoices and quotes in the appropriate fields. Click **Next**.